



eFlex Tips & Trips

- Amber Davis amber.davis@arcourts.gov
- Kelly Purifoy kelly.purifoy@arcourts.gov

July 21st & 22nd, 2022

#ACAP2022



Amber Davis
Application Specialist



Kelly Purifoy
Application Specialist

Meet Amber & Kelly

Agenda

Edit Data & Adding Parties

CASEaDia

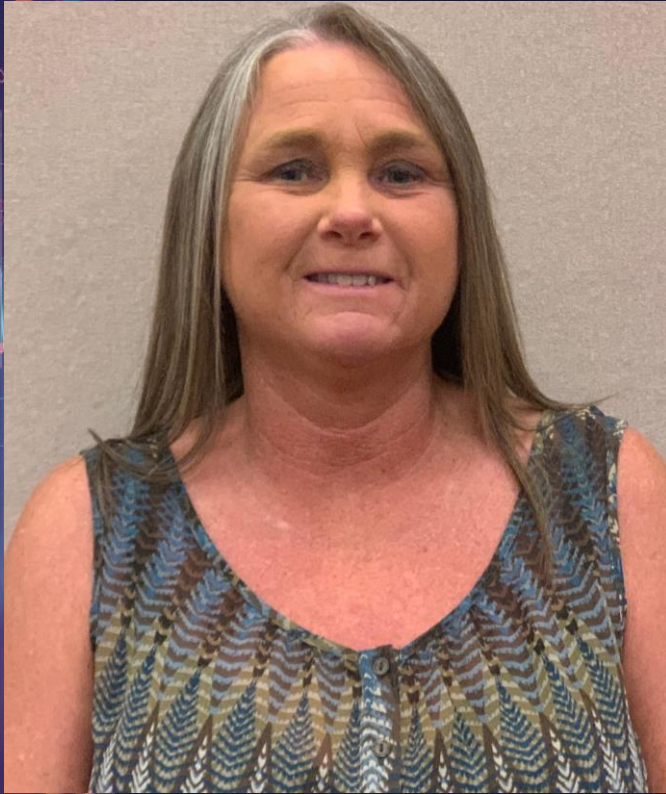
Filings Report

Case Summary

Filing Charges

Hyperlinks





Kristie Womble
Garland County Circuit
Court, Deputy Clerk



Ashley Reynolds
Hot Spring County District
Court, Administrative Assistant

Meet Kristie & Ashley

Adding Attorneys and Parties



Review and Approve Filing

50CR-19-5 Case Title : STATE V [REDACTED]

Case Type : FELONY

Document(s) to be Submitted:

Document Name	View Document
PROPOSED ORDER OTHER	E-FILE FILING.pdf

Entry of Appearance:

Add Parties:

Special Filing Instructions for the Clerk:

FELONY

[REDACTED] Case Title : [REDACTED]

Last Name	Bar #	Type
<input checked="" type="checkbox"/> ALLEN	AR2001213	DEFENDANT ATTORNEY

For	Participant Name	Current Role	Attorney(s) for Party
<input checked="" type="checkbox"/>	[REDACTED]	DEFENDANT	[REDACTED]

Add a Party: FELONY

Plaintiff

Company ☐ Person ☒

Party Type: PLAINTIFF

Contexte ID/DLN:

First Name: *

Middle Name:

Last Name: *
(or Business Name)

Name Suffix:
(Jr, Sr, ...)

EIN: (e.g.: 12-3456789)

SSN:

DOB: mm-dd-yyyy

Phone #: (000) 000-0000

Confidential Address: ☐

Address Line 1:

Address Line 2:

Address Line 3:

City:

Add an Attorney for this Party

Last Name	Bar #	Type
<div>Add</div>		

Add Aliases (AKA)

First Name	Middle
<div>Add</div>	

50CR-19-5 Case Title : [REDACTED]

Add Case Participants

Add My Parties

Add Other Parties

Remove	Participant Name	Role
--------	------------------	------

Back

Next

(1)

(2)

[REDACTED]-19-5 Case Title : STATE V [REDACTED] Z

Add Case Participants

Add My Parties

Add Other Parties

Remove	Participant Name	Role
<div>✗</div>	<div>⊕ DONALD DUCK</div>	INTERPRETER

Back

Next

(3)

 All the Need-to-Know Info



Review and Approve Prior to Submitting

Review and Approve Filing

50CR-19-5 Case Title : **STATE V MARK THOMAS POBANZ**

Case Type : FELONY

Document(s) to be Submitted: [Add/Remove Documents](#)

Document Name	View Document
PROPOSED ORDER OTHER	E-FILE FILING.pdf

Entry of Appearance: [Edit Entry of Appearance](#)

Representative(s)

Last Name	Bar #	Type
ALLEN	AR2001213	DEFENDANT ATTORNEY

Participants being represented

Participant Name	Role
MARK THOMAS POBANZ	DEFENDANT

Add Parties: [Edit New Parties](#)

Participant Name	Role	Attorney(s) for Party
DONALD DUCK	INTERPRETER	

Special Filing Instructions for the Clerk:





Review & Approve: What are we looking for?

- Content Types that are Missing
- Document Types with No Viewing Option
- Edit Data Buttons

Note From Filer: None

Note from Court: None

Note History None

Filer: STUDENT 7429 Organization: ARKANSAS JUDICIARY

Case Type: FELONY

Tracking ID	Case No.	Case Title	Court	Case Type	Judge	Filed Date
798	74CR-19-25	STATE V [REDACTED]	WOODRUFF COUNTY CIRCUIT COURT	FELONY	1ST CIRCUIT DIVISION 1	05-09-2022:02:01:11 PM

Content Type	Security	Sealed	View	Size	Document Type	Additional Docket Text	Fees	Edit Data	Proxy User
					Form Data	Case Data collected from filer			
<div></div>	-- Default --	<input type="checkbox"/>		0.06 MB	FI72 : INTERPRETER APPOINTED	GOES ON PUBLIC COURT CONNECT			
		<input type="checkbox"/>			XNOTA : EFILING NOTICE OF APPEARANCE				
		<input type="checkbox"/>			XPTY : EFILING ADD PARTIES				

FELONY

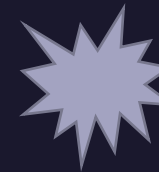
74CR-19-25 Case Title : STATE V [REDACTED]

Last Name	Bar #	Type
<input checked="" type="checkbox"/> ALLEN	AR69001	DEFENDANT ATTORNEY
<input type="button" value="Add"/>		

For	Participant Name	Current Role	Attorney(s) for Party
<input checked="" type="checkbox"/>	[REDACTED]	DEFENDANT	
<input type="button" value="Back"/> <input type="button" value="Next"/>			



No Need to Go to CDAPRTY



Associate Parties While you Approve!!

Amended Complaint: FELONY

74CR-19-25 Case Title : STATE V [REDACTED]

Add Case Participants

Remove	Participant Name	Role	Attorney(s) for Party
<input checked="" type="checkbox"/>	<input type="checkbox"/> DONALD DUCK	INTERPRETER	





Don't Forget to Verify!

Edit Party: FELONY

Plaintiff

Company ☐ Person ☒

Party Type:

Contexte ID:

First Name: *

Middle Name:

Last Name: *
(or Business Name)

Name Suffix:
(Jr, Sr, ...)

EIN: (e.g.: 12-3456789)

SSN:

DOB:

Phone #:

Confidential Address: ☐

Address Line 1:

Address Line 2:

Address Line 3:

Contexte Party Match Results

Select	Rank	Contexte ID	Name	SSN	DOB	Address	Alias
<input type="radio"/>	117	@1028777	DONALD DUCK			12345 DISNEY LANE LITTLE ROCK, AR 72201	
<input type="radio"/>	100	@2244595	DONALD DUCK			12345 DISNEY LANE LITTLE ROCK, AR 72201	
<input type="radio"/>	100	@2244559	DONALD DUCK			12345 DISNEY LANE LITTLE ROCK, AR 72201	
<input type="radio"/>	100	@2244577	DONALD DUCK			12345 DISNEY LANE LITTLE ROCK, AR 72201	
<input type="radio"/>	33	@2244466	DONALD DUCK				

CASEaDia; PDF Made to Order

New binder:

☒ Single ☐ Multi ☐ Appellate

Case Number:

Name:

Event Date:

Prepared for:

Auto Update:

☐

Filter by Division

☒

Include Filing Date in
Document Indexing

☒

Existing binders:

Filter by

Refresh

Delete Binder

Generate Binder

Save Changes

Show entries

Search:

	Name	Case Number	Type	Judge	Event Date	Generated Date	Auto Update	Up To Date	Current Queue	#	Change Queue	Days Left
<input type="checkbox"/>	[REDACTED]	50PR-18-51	Single	AOC TEST	06/24/2022		<input checked="" type="checkbox"/>				<input type="text" value="1"/>	2
<input type="checkbox"/>	TRAINING		Multi	AOC TEST								
<input type="checkbox"/>	Training 5.12.22		Multi	AOC TEST		05/12/2022 08:33						
<input type="checkbox"/>	TEST 123		Multi	C15 D03		08/31/2021 14:32						
<input type="checkbox"/>	TRAINING 11.29.2021		Multi	Judge Student		04/18/2022 15:21						
<input type="checkbox"/>	FRIDAY DOCKET		Multi	Judge Student								

Showing 1 to 6 of 6 entries

First Previous **1** Next Last



CASEaDia, Have it Your Way

Binder Details

Name: STATE V [REDACTED]

Event Date: 07/15/2022

Judge: AOC TEST

Access: ☒ Filter by Division

Date Index: ☒ Include Filing Date in Document Indexing

Owner: PURIFOY, KELLY

Generated:

Back

Generate

Add Docs

Add Header

Expand All

Collapse All

	Top	Sub	Description	Filed On	link	Size	Filer
	1	-	29CR-19-25				
	-	1	ARREST/DISPOSITION REPORT FINAL DISPOSITION OF CH	02/10/2020		0 Kb	
	-	2	SENTENCING ORDER PROSECUTOR'S SHORT REPORT OF CI	11/20/2019		0 Kb	
	-	3	FTA WARRANT SERVED	11/15/2019		0 Kb	
	-	4	FTA WARRANT ISSUED	11/13/2019		0 Kb	
	-	5	PLEA AND WAIVER	09/23/2019		0 Kb	
	-	6	ORDER ON MTN CONTINUE	06/24/2019		0 Kb	
	-	7	MOTION CONTINUANCE	06/24/2019		0 Kb	
	-	8	1ST APPEARANCE HELD	01/28/2019		0 Kb	
	-	9	AOC COVERSHEET CRIMINAL	01/28/2019		0 Kb	
	-	10	CRIMINAL INFORMATION	01/28/2019		0 Kb	
	-	11	AFFIDAVIT FOR WARRANT	01/28/2019		0 Kb	

Toss It!!

Take A Peek!

CASEaDia

- Auto what?
- Updates?
- Trash Service?





Existing binders:

Filter by All Refresh

Delete Binder Generate Binder Save Changes

Show 50 entries

Search:

		Name	Case Number	Type	Judge	Event Date	Generated Date	Auto Update	Up To Date	Current Queue	#	Change Queue	Days Left
<input type="checkbox"/>		Training_5.12.22		Multi	AOC TEST		05/12/2022 08:33						
<input type="checkbox"/>			50PR-18-51	Single	AOC TEST	06/24/2022		<input checked="" type="checkbox"/>					2
<input type="checkbox"/>		TRAINING		Multi	AOC TEST								
<input type="checkbox"/>		STATE V	29CR-19-25	Single	AOC TEST	07/15/2022	07/05/2022 15:12	<input checked="" type="checkbox"/>					23
<input type="checkbox"/>		TEST 123		Multi	C15 D03		08/31/2021 14:32						
<input type="checkbox"/>		FRIDAY DOCKET		Multi	Judge Student								
<input type="checkbox"/>		TRAINING 11.29.2021		Multi	Judge Student		04/18/2022 15:21						

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Delete Binder Generate Binder Save Changes



- Pictures
- Indexing

Single Case Number Binder

☰

90420

1 / 22

—

100%

+

📄

🔗

Title page STATE V [REDACTED]

29CR-19-25

02-10-2020:
ARREST/DISPOSITION
REPORT FINAL
DISPOSITION OF CHARGE
REPORT (1)

11-20-2019: SENTENCING
ORDER PROSECUTOR'S
SHORT REPORT OF
CIRCUMSTANCES

11-15-2019: FTA
WARRANT SERVED

11-13-2019: FTA
WARRANT ISSUED

09-23-2019: PLEA AND
WAIVER

06-24-2019: ORDER ON
MTN CONTINUE

06-24-2019: MOTION

STATE V [REDACTED]

Binder Information

Created For: AOC TEST

Created By: PURIFOY, KELLY

Created Date: 07-05-2022

Updated By: PURIFOY, KELLY

Updated Date: 07-05-2022

Generated: 07-05-2022



- Pictures
- Indexing

Multi-Case Binders

90329

1 / 28 | 100%

Title page TEST 123

✓

TEST 123

Cas. [REDACTED]

AOC DISPOSITION SHEET

ORDER TO DISMISS

WRIT OF ASSISTANCE

ORDER WRIT OF ASSISTANCE

AFFIDAVIT FILED

AOC COVERSHEET CIVIL

COMPLAINT/PETITION FILED

> [REDACTED]

> [REDACTED]

[REDACTED] : Cas. [REDACTED]

54

TEST 123

Binder Information

Created For: C15 D03

Created By: [REDACTED]

Created Date: 08-31-2021

Updated By: [REDACTED]

Updated Date: 08-31-2021

Generated: 08-31-2021

Event Date:

What Can I do with it?

- It's a virtual Case File, a PDF
- Save it to Your Computer
- Email it
- Add it to a Thumb Drive



Filings Report

What is it??



What has been filed?
Who filed?
Who processed the filing?



Status Report Criteria:

Filings Between: AND Status: Processed By: Judge:
Tracking ID: Filing ID: Case #: Court: Filer Name: Client #:

All Filings Between 07/18/2022 and 7/18/2022 - Number of Filings: 209

Delete		Details		Filings per page: 50								
<input type="checkbox"/>	!	Tracking ID	Filing ID	Case #	Court	Status	Document(s)	▼ Official File Stamp	Judge	Processed By	Filer's Name	Client #
<input type="checkbox"/>		10427359	8341766		CIRCUIT COURT	Receipt Issued	SUBPOENA ISSUED	07-18-2022 04:35:58 PM				
<input type="checkbox"/>		10427358	8338505		CIRCUIT COURT	Awaiting Approval	ORDER TO WITHDRAW	07-18-2022 04:35:48 PM				
<input type="checkbox"/>		10427345	8341755		CIRCUIT COURT	Receipt Issued	PROPOSED WARNING ORDER IN REM	07-18-2022 04:33:57 PM				
<input type="checkbox"/>		10427338	8335741		CIRCUIT COURT	Awaiting Approval	ORDER OTHER	07-18-2022 04:33:08 PM				
<input type="checkbox"/>		10427335	8341727		CIRCUIT COURT	Receipt Issued	PLEA AND WAIVER	07-18-2022 04:32:47 PM				
<input type="checkbox"/>		10414905	8330542		CIRCUIT COURT	Receipt Issued	AOC DISPOSITION SHEET	07-18-2022 04:32:19 PM				
<input type="checkbox"/>		10427328	8331606		CIRCUIT COURT	Receipt Issued	ORDER TO DISMISS	07-18-2022 04:32:18 PM				
<input type="checkbox"/>		10427321	8341721		CIRCUIT COURT	Receipt Issued	ORDER NO CONTACT	07-18-2022 04:31:41 PM				
<input type="checkbox"/>		10427312	8312280		CIRCUIT COURT	Awaiting Approval	ORDER OTHER	07-18-2022 04:30:38 PM				

Case Summaries

- Shows everything that has been filed in the case.
- Can click on the Blue Hyperlink and it will open the image.



ARKANSASJUDICIARY

ELECTRONIC FILING

Case Summary for Case: 26CR-20-86

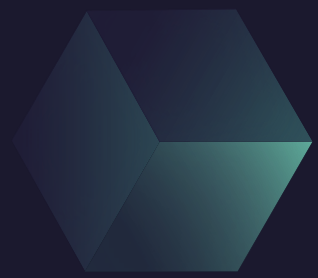
STATE V JAMES EUGENE HERITAGE

GARLAND COUNTY CIRCUIT COURT

Case Number	26CR-20-86	Judge	18TH EAST CIRCUIT DIVISION IV - Division C18ED04
Case Type	FELONY	Amt. of Claim	\$.00
Opened	02-03-2020	Jury/Non Jury	Jury
Status	OPEN		

Show/Hide Participants

File Date	Case History
07-05-2022 Defendant	MOTION CONTINUANCE Filed by: TIMOTHY CLAY JANSKE MOTION CONTINUANCE
06-01-2022 Court	DISPOSITION HEARING SCHEDULED Filed by: Court DISPOSITION HEARING SCHEDULED
05-31-2022 Court	DISPOSITION HEARING HELD - DEFT APPEARS W/JANSKE PETRO FOR STATE DEFT MOT TO CONT GRANTED ON AGREEMENT OF BOTH PARTIES TT SPEEDY TRIAL DISPO 7-6-22 130 Filed by: Court
04-06-2022 Court	DISPOSITION HEARING SCHEDULED Filed by: Court DISPOSITION HEARING SCHEDULED
04-05-2022 Court	DISPOSITION HEARING CONTINUED - CASE CONTINUED BEFORE COURT AT DEFENDANT REQUEST. DEFENDANT SIGNED NOTICE TO APPEAR 5-31-22 AT 1:30. SPEEDY TRIAL TIME TOLLED. Filed by: Court
04-05-2022 Defendant	MOTION CONTINUANCE Filed by: TIMOTHY CLAY JANSKE MOTION CONTINUANCE
03-07-2022 Court	LETTER SETTING COURT DATE Filed by: Court LETTER SETTING COURT DATE
03-07-2022 Court	DISPOSITION HEARING SCHEDULED Filed by: Court
03-07-2022 Court	DISPOSITION HEARING CONTINUED Filed by: Court
03-07-2022 Court	ORDER ON MTN CONTINUE Filed by: 18TH EAST CIRCUIT DIVISION IV ORDER ON MTN CONTINUE



Filing Charges

Report, the Way, You Need It!

- **Payment Types:**

- ACH
- Credit Card
- Subscriber

- **Payment Status:**

- All
- Authorized
- Captured
- Committed
- Received

- **Search By:**

- Authorization Code
- Case Number
- Filer
- Filing ID
- Receipt Number
- Tracking Number

Filing Charges

Court Account:

View Filings Between: AND

Court:

Payment Type: Payment Status:

Search By:

Charges Between 07/01/2022 and 07/13/2022

[Export to file](#)



Need a copy, Export it to a file!

Checking those Hyperlinks....

- Does it matter if they are printed.....

- In Black?

- Or Blue?

Hyperlinks



Hyperlink Twitter - twitter.com/hy...
<https://hypr.ink/pr0d9>

NOPE

NOPE





- Amber Davis
 - amber.davis@arcourts.gov
- Kelly Purifoy
 - kelly.purifoy@arcourts.gov
- eFiling Team
 - efiling.team@arcourts.gov

